



<u>DATE</u>	<u>BUDGET FUNCTION</u>	<u>RESPONSIBLE</u>
<u>FEBRUARY 2021</u>		
02/22/21	BOE Meeting @ 6 pm; <i>Overview of 2021-22 Budget</i>	(JG, JH)
<u>MARCH 2021</u>		
03/01/21	BOE Meeting, 6 pm; Submit information to calculate Tax Levy Limit on Office of State Comptroller's website. (<i>Deadline is 3/1/21.</i>)	(JG, JH)
03/15/21	BOE Meeting @ 6 pm	(JG, JH)
<u>APRIL 2021</u>		
04/01/21	BOE & Library Seat Petitions and Absentee Ballot Applications available today	(MR)
04/02/21	Budget Notice to Newspapers; 4 Publications – 4/2, 4/9, 4/19, 5/7	(MR)
04/02/21	1 st Budget Notice Publication	(MR)
04/09/21	2 nd Budget Notice Publication	(MR)
04/12/21	BOE Meeting @ 6 pm	(JG, JH)
04/12/21	Adopt Budget and Approve Property Tax Report Card	(BOE)
04/13/21	Submit Property Tax Report Card to SED (<i>4/23/21 final deadline</i>)	(JG)
04/13/21	Budget Newsletter and 6-day Budget Notice sent to print by today	(JG)
04/19/21	5 pm Deadline for Petitions for Propositions to be on Ballot and BOE Petitions	(MR)
04/19/21	Receive 1 st Sworn Statements from Board Candidates	(MR)
04/19/21	3 rd Budget Notice Publication	(MR)
04/20/21	Drawing for Position on Ballot	(MR)
04/20/21	1 st day to mail Absentee Ballots	(MR)
04/27/21	BOE Meeting & BOCES Vote @ 6 pm	(JG, JH)
04/27/21	Appoint Inspectors & Chairperson for Budget Vote	(BOE)
04/27/21	Budget Newsletter mailed today	(MR)
<u>MAY 2021</u>		
05/04/20	Budget Statement and Attachments available to the public	(MR, JG)
05/05/21	Annual Budget Information Mtg & BOE Mtg @ 6:00, MS Conference Room	(JG, JH)
05/07/21	4 th Budget Notice Publication	(MR)
05/12/21	Mail 6-day Budget Notice to voters	(JG)
05/18/21	Last day to accept absentee ballot applications to be delivered personally	(MR)
05/18/21	Budget Vote 1:00 p.m. to 9:00 p.m. @ HS Library	(MR)
<u>JUNE 2021</u>		
06/01/21	Receive last Sworn Statement from Successful BOE Candidate(s)	(MR)
06/07/21	Regular BOE Meeting @ 6 pm	(JG, JH)
06/15/21	Statewide budget revote day.	