



<u>DATE</u>	<u>BUDGET FUNCTION</u>	<u>RESPONSIBLE</u>
<b><u>MARCH 2023</u></b>		
03/06/23	BOE Meeting, 6 pm, MS Conference Room; Submit information to calculate Tax Levy Limit on Office of State Comptroller's website. ( <i>Deadline is 3/1/23.</i> )	(EG, JH)
03/27/23	Budget Notice to Newspapers; 4 Publications – 3/31, 4/10, 4/21, 5/1	(MR)
03/27/23	BOE Budget Meeting, 6 pm, MS Conference Room	(EG, JH)
03/31/23	BOE & Library Seat Petitions and Absentee Ballot Applications available today	(MR)
03/31/23	1 <sup>st</sup> Budget Notice Publication	(MR)
<b><u>APRIL 2023</u></b>		
04/10/23	2 <sup>nd</sup> Budget Notice Publication	(MR)
04/11/23	BOE Meeting @ 6 pm, MS Conference Room	(EG, JH)
04/11/23	Adopt Budget and Approve Property Tax Report Card	(BOE)
04/11/23	Budget Newsletter and 6-day Budget Notice sent to print by today	(EG)
04/17/23	5 pm Deadline for Petitions for Propositions to be on Ballot and BOE Petitions	(MR)
04/17/23	Receive 1 <sup>st</sup> Sworn Statements from Board Candidates	(MR)
04/18/23	Drawing for Position on Ballot	(MR)
04/21/23	3 <sup>rd</sup> Budget Notice Publication	(MR)
04/21/23	1 <sup>st</sup> day to mail Absentee Ballots	(MR)
04/24/23	BOE Budget Meeting & BOCES Vote @ 6 pm, MS Conference Room	(EG, JH)
04/24/23	Submit Property Tax Report Card to SED ( <i>4/24/23 final deadline</i> )	(EG)
04/24/23	Appoint Inspectors & Chairperson for Budget Vote	(BOE)
04/24/23	Budget Newsletter mailed today	(MR)
<b><u>MAY 2023</u></b>		
05/01/23	4 <sup>th</sup> Budget Notice Publication	(MR)
05/02/23	Budget Statement and Attachments available to the public	(MR, EG)
05/02/23	Annual Budget Information Mtg & BOE Mtg @ 6:00, MS Conference Room	(EG, JH)
05/10/23	Mail 6-day Budget Notice to voters	(EG)
05/16/23	Last day to accept Absentee Ballot Applications to be delivered personally	(MR)
05/16/23	Budget Vote 12:00 p.m. to 8:00 p.m. @ HS Library	(MR)
<b><u>JUNE 2023</u></b>		
06/01/23	Receive last Sworn Statement from Successful BOE Candidate(s)	(MR)
06/05/23	Regular BOE Meeting @ 6 pm	(EG, JH)
06/20/23	Uniform budget re-vote day	(MR)