

**Oxford Academy & Central School Board of Education
Budget Meeting
February 22, 2021**

Mr. O'Brien called the meeting to order at 6:00 p.m.

Call to Order

Mr. O'Brien led those present in the flag salute.

Flag Salute

Additions: 9.4 Approve Section IV Merger of Schools for Athletic Activity

Additions/

Deletions: None

Deletions

Present were Trustees: Timothy O'Brien, John Godfrey, Nathaniel Emerson and Betsy Locke. (*Julie Gates was unable to attend.*)

Present

Superintendent

John Hillis

Business Administrator

Joseph Gugino

District Clerk

Michele Rice

Visitors

Jennifer Davis

Visitors

Approve Minutes

Mrs. Locke made a motion, seconded by Mr. Emerson to approve the meeting minutes of February 3, 2021 with corrections noted. Yes-4, No-0, Motion carried.

**Meeting
Minutes**

Reports/Presentations

2021-2022 School Budget Overview – Mr. Gugino presented a \$19,287,554 budget which calculates to a -.34% or -\$17,326 tax levy decrease. He noted there are several unknowns to date. The proposed budget includes a small increase on currently utilized BOCES services and special education, and an assumed 6% increase in health insurance costs. The proposed budget maintains adequate allowable reserves, K-12 intervention programs and personalized learning initiatives including college courses, and the expanded Summer Reading Program. Mr. Gugino explained that the state budget runs were computed differently this year. Many items were grouped into a "Service Aid" line which makes it difficult to evaluate because aid is calculated differently on various categories (now all grouped together in one total amount). The state budget run also included STAR and a pandemic adjustment (-\$694,116) which was offset by a federal restoration (\$694,116). The federal restoration is anticipated to dissolve in the next year or two.

**2021-2022
School
Budget
Overview**

Public Comment

None

Superintendent's Report

Capital Project Update – Mr. Hillis reported the capital project is moving along well. The video surveillance system is being installed, the bus garage will be complete after the card reader system is installed and the STEAM room in the middle school should be complete by April. The project is \$2,000,000 under budget. A list of alternatives will be reviewed at the next meeting.

**Capital
Project
Update**

Communications

None

Board Committee Reports

Finance – Met November 2 at 5:30 pm

Policy – Will be scheduled via Zoom

Buildings & Grounds – Met December 7 at 4:30 pm

Transportation – Met January 4 at 5:30 pm

**BOE
Committees**

Personnel – Met February 3 at 5:30 pm

Old Business

None

New Business

Mr. Godfrey made a motion, seconded by Mrs. Locke to approve resolutions G1-G2. Yes-4, No-0, Motion carried.

02-21(2) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2021-2022 Unit Cost Methodology for DCMO BOCES Shared Services.

**2021-22
Unit Cost
Methodology**

02-21(2) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge the 2021-2022 Budget Calendar.

**2021-22
Instructional
Calendar**

Business Office

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolutions G3-G6. Yes-4, No-0, Motion carried.

02-21(2) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve a 3-year Installment Purchase Agreement (IPA) through Broome-Tioga BOCES to purchase instructional technology (computers, iPads, Chromebooks, Stereo Sound bars, View sonic Presentation Display units, etc.) in the amount not to exceed \$94,826.04.

IPA

02-21(2) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurer's Report for December 2020 as given.

**Treasurers
Report**

02-21(2) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report**

January 2021

\$52,183.53

02-21(2) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Norwich City School District for varsity girls swim for the 2020-2021 season.

**Athletic
Merger
Norwich
CSD
V. Swim**

Personnel

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve resolutions C1-C2. Yes-4, No-0, Motion carried.

02-21(2) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the daily compensation rate of \$195.00 per day to be paid to **Karen Mertz** for planning and performing the duties of High School Spanish Education Teacher effective February 22, 2021 through June 25, 2021. (Vice: E. Hall)

**LT Spanish
Substitute
K. Mertz**

02-21(2) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending **Resolution 08-20(1) C7** from the August 3, 2020 Meeting as follows: the appointment of **Molly Winn** in the special tenure area of Special Education, Professional Certification, effective September 1, 2020, probationary period to end September 1, 2023, base salary \$52,500. (Vice: Amy Glozik)

**Amend
Resolution
08-20(1) C7**

Planning

Mr. O'Brien noted the following reminders.

- February 25 – School Board Institute Virtual Training, 6 pm
- February 27 – Virtual Legislative Breakfast Meeting, 10 am
- March 1 – Board of Education Meeting, 6 pm, MS Conference Room

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey noted the last Oxford Fab Lab meeting included a lot of positive input from various entities (businesses, legislature, schools).

Mr. Hillis noted an advisory board is being created which includes Assemblyman Angelino, Representative Tenney and Senator Akshar, and representatives from Raymond's Inc., Commerce Chenango, and Binghamton University.

Mrs. Locke was impressed with the Commerce Chenango representative and the proposal of soft skills.

**BOE
Comments**

At 6:38 p.m., Mrs. Locke made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-4, No-0, Motion carried.

**Executive
Session**

Mr. Godfrey made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-4, No-0, Motion carried.

**Clerk Pro
Tem**

At 8:15 p.m., Mrs. Locke made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mrs. Locke made a motion, seconded by Mr. Godfrey to adjourn. Yes-4, No-0, Motion carried.

Meeting adjourned at 8:16 p.m.

**Meeting
Adjourned**

Michele D. Rice
District Clerk