

Oxford Academy and Central School District

PO Box 192, Oxford, NY 13830 Phone: 607-843-2025



2024-25 School Year

Dear Potential Substitute Teacher:

Thank you for your interest in substitute teaching at Oxford Academy & Central School. Please complete the enclosed application and the substitute information sheet below and return it to the District Office. To make an observation visit, please contact a building principal. **The workday for a substitute teacher is from 7:55 am to 3:15 pm.** The substitute rate of pay is: Certified - \$130.00 per day; Uncertified - \$120.00 per day; Retired Oxford Teacher - \$150.00 per day.

Sincerely,

Nicholas A. Colosi, Superintendent
NC:mr

2024-2025 Substitute Teaching Form – Oxford Academy & Central School

(Please Print)

Name: _____
Last First MI

Mailing Address: _____

Date: _____ Phone: _____ Email Address: _____

Signature: _____

_____ I am attending college and available **only** during breaks.

Please indicate your availability to substitute (days of the week and times):

I hold the New York State Teaching Certificate(s) described below: *(In order to be paid at the certified substitute rate you must provide a copy of your certification.)* **Please provide copies of completed course work.**

| | Area of certification |
|--------------------|-----------------------|
| Permanent _____ | _____ |
| Professional _____ | _____ |
| Provisional _____ | _____ |
| Initial _____ | _____ |

Please check grade levels you are willing to substitute in.

| | | | |
|---------------------------------|------------------------------|-----------------------------|--|
| Primary School (UPK-4) _____ | Middle School (5-8) _____ | High School (9-12) _____ | Special Fields: _____ _____ _____ |
|---------------------------------|------------------------------|-----------------------------|--|