

Oxford Academy and Central School

PO Box 192, Oxford, New York 13830 • 607-843-2025 • FAX 607-843-3241



JOHN T. HILLIS,
Superintendent

JOSEPH L. GUGINO,
Business Administrator

June 7, 2021

County of Chenango
Chenango County Office Building
Department of Public Health
5 Court Street
Norwich, NY 13815

Subject: Summer Food Service Program

Oxford Academy and Central School District (#081501040002 – LEA Code) intends to sponsor the 2021 Summer Food Service Program (SFSP). This program is administered for sponsors in New York by the Child Nutrition Program Administration Office or the New York State Education Department.

SFSP sponsors are required to notify the local health department of their intention to operate meal sites during the summer. All required information pertaining to each site is listed on the attached form for one site.

We are providing this information for any necessary permits; food safety training courses and inspection visits. If any changes occur during the summer operation in meal service, dates, times, early closing date of the program or decision not to open we will assume responsibility for notifying you again using the attached forms.

Please feel free to visit the location at any time during the SFSP operation. If you have any questions please contact Debra Morris, Cafeteria Manager at 607-843-2025, ext. 3102.

Sincerely,

A handwritten signature in black ink, appearing to read "John Hillis", is written over a faint circular stamp.

John Hillis
Superintendent

Enclosures

CC: Joseph Gugino, Business Administrator
Debra Morris, Cafeteria Manager

Oxford Academy and Central School

PO Box 192, Oxford, New York 13830 • 607-843-2025 • FAX 607-843-3241



JOHN T. HILLIS,
Superintendent

JOSEPH L. GUGINO,
Business Administrator

June 7, 2021

This notice is provided as a public service for your information to do with as you see reasonable. It is not a request for publication or invoicing of the District.

The Oxford Academy and Central School District announces its participation in the Summer Food Service Program (SFSP). Meals will be provided to all children 18 years and under without charge. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in our administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

Meals will be provided at the sites and times as follows:

<u>Name & Address of Site</u>	<u>Meal(s) Available & Serving Time(s)</u>
Oxford Academy & Central School District	Breakfast 8:00 – 9:00 a.m.
Oxford Academy High School Cafeteria	Lunch 11:00 – 12:30 p.m.
50 S. Washington Avenue	
Oxford, NY 13830	

Meal Service Dates

Monday through Thursday, beginning July 6 – 29, 2021

(The program is NOT available on Fridays.)

Meals will be available for adults for a fee on an availability basis.

Persons interested in receiving more information should contact:

Debra Morris, Oxford Academy & Central School District

PO Box 192

Oxford, NY 13830

607-843-2025, ext. 3102

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.aser.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requesting in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: US Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, S.W.

Washington, DC 20250-9410

Fax: (866) 632-9992

Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Sincerely,

Debra Morris, Cafeteria Manager